

**MINUTES OF THE ANNUAL GENERAL MEETING OF
ELLESBOROUGH PARISH COUNCIL
HELD ONLINE ON TUESDAY 18TH MAY 2018 AT 7.30PM**

Present: Councillors:
D Panikkar (Chairman) R Alexander
A White D Hares
M McGrail M Glover

Parish Clerk: R Norris

Action

Item 3.1 Chairman. Councillor Panikkar agreed to continue in the post of Chairman. Accordingly, she was proposed and seconded for the position of Chairman for the coming year and was voted in unanimously.

Item 3.2 Chairman's Declarations of Acceptance of Office. The Clerk will arrange for the Declaration to be delivered to the incumbent and signed.

Item 3.3 Deputy Chairman. Councillor Alexander agreed to remain as the Deputy Chairman. Accordingly, he was proposed and seconded for the position of Deputy Chairman for the coming year and was voted in unanimously.

Item 3.4 Vice Chairman's Declaration of Acceptance of Office. The Clerk will arrange for the Declaration to be delivered to the incumbent and signed.

RN

Item 3.5 Appointments. The Councillors agreed that their responsibilities should continue as they are as follows:

1. Planning Comment Co-ordinator – Councillor McGrail.
2. Recreational Facilities (Playground, playing field and allotments) – Councillor Panikkar.
3. Transport and Road Safety – Councillor White.
4. Village Hall Management Committee – Councillor Glover
5. Footpaths, Rights of Way and Dog Control Orders – Councillor Hares.
6. Web Site and Parish Communication – Councillor White.

Item 3.6 Councillors Declarations of Acceptance of Office. The Clerk will arrange for the remaining Councillors to receive and sign their declarations.

RN

Item 3.7 Apologies. Apologies were received from Councillor Hayes who does not have access to the internet.

Item 3.8 Open Forum. No members of the public wished to join the meeting so nothing was discussed under this item.

Item 3.9 Declarations of Interest. There were no Declarations of Personal or Prejudicial interest from the Councillors who had joined the meeting for items on the agenda.

Item 3.10 Minutes. The minutes of the meeting held on 16 March 2020 were unanimously approved and the Clerk will arrange for them to be signed by the Chairman.

RN

Item 3.11 Road Safety Issues. The Council were particularly concerned about the problem of parking at Coombe Hill. With the travel restrictions being lifted, the car park was full and cars were being parked on the grass verges and causing problems for drivers wishing to gain access to Dunsmore. The Chairman stated that Neil Harris of the National Trust was aware of the problem. Various options were discussed including the closing the car park and Coombe Hill itself. However, with public rights of way involved and closing the car park possibly causing more problems, the meeting agreed that there was very little that could be done. However, the Chairman or Councillor White will try to talk with Neil Harris to see if anything could be done. Possibly using no parking bollards along the verges adjacent to the car park.

DP, AW

Item 3.12 Recreational Facilities. The Chairman informed the meeting that Playdale had been in contact and the new Red Tractor for the playground is going to be installed on Monday the 25th of May. The allotment project is going well with more volunteers joining, planting proceeding well and lots of water being used in this very dry period. The Chairman asked Councillors to consider how best to distribute the produce that will shortly become available. With the new tractor going into the playground, the Clerk is to check with Councillor Harriss when we can re-open the playground. (Clerk's Note: Councillor Harriss has confirmed that the playground is to remain closed and that he will inform us when it may reopen).

RN

Item 3.13 Finance. The following payments were approved:

David Ogilvie Eng (Benches and Silent Soldier)	800187	£2597.40
R Norris (Annual Salary)	800188	£4200.00
HKRC (PAYE)	800189	£1050.00
Steve Webb (Grass Cutting Mar 20)	800190	£464.39
R Norris (Replacement Cheque for 800185)	800191	£610.56
Ellesborough Parish Magazine (Donation)	800192	£600.00
Steve Webb (Grass Cutting Apr 20)	800193	£536.15

No further payments were made.

The Clerk informed the meeting that he had completed the preparation of the figures for the Annual Return, and had submitted a claim for the refund of £1598 for the VAT paid during the last year. Also, the reconciliation figures for the bank accounts were £17,567 for the current account and £35,567 for the savings account. This year, for the first time in quite a

few years, our reserves have reduced by some £2500. The Clerk will circulate the Annual Return figures to the Councillors. The internal audit is scheduled to be carried out on 20 May 20. (Clerk's Note: The audit was carried out with no observations, but the auditor did remark that the way the accounts documentation is kept makes it very easy to carry out the audit.)

RN

Item 3.14 Annual Parish Meeting. Because of the current situation and the closure of the Parish Hall, the meeting agreed to postpone the Annual Parish Meeting. The date will be fixed at a subsequent meeting when the corona situation restrictions have been relaxed sufficiently. The Clerk will arrange for the cancellation to be published and put on the notice board.

RN

Item 3.15 Planning. The Clerk in his position as a parishioner, briefed the meeting on the situation regarding the redevelopment of the old buildings to the front of his property. Following a brief discussion, the meeting agreed that Councillor McGrail should investigate the situation and provide a brief to the other Councillors. With regards to other planning applications that had been submitted since the last meeting Councillor Mc Grail stated that none of them merited any comment or action by the Council.

Item 3.16 Affordable Housing. The Councillors discussed the latest response from Hastoe and in particular when it might be possible to give out further information to the parish. The meeting agreed that nothing further could be done until it is certain that a contract has been signed between Hastoe and the landowner. The Clerk is to contact Hastoe and see if and when the contract is likely to be signed and to find out how Hastoe wish to proceed and now that they have held a pre app consultation, when they are likely to submit a full application.

RN

Item 3.17 Clerks report and Correspondence, Circulars and Consultation Documents. The Clerk reported that following his contact with Bucks CC, they had agreed to supply him with 4 metal gates to replace stiles on the footpaths that run through his and Alan Westray's properties. This would give gated access on the footpath from Chalkshire Road through to Chiltern Brewery.

Item 3.18 Covid 19. The Chairman thanked Councillor McGrail and for the hard work they he and his wife had put in organising the parish's response to the Corona Virus situation and would he please pass on the appreciation of the Parish Council to Amanda. Councillor McGrail said that over 50 people had come forward as volunteers and they had provided help to about 22 households but this didn't include the informal help that had been provided to people by neighbours. The Chairman said that as the situation returns towards normality, we need to consider how we are going to stand the volunteers down.

RN

Item 3.19 Dunsmore. Councillor White said that because of the Covid 19 situation, Dunsmore had been quiet with no real problems until the issue with cars at Coombe Hill. Also, it had prevented progress being made with the access to Well Cottage and it had delayed the installation of the new bench.

Item 3.20 HS2. Although the Clerk had emailed Bucks CC to ask what the latest situation is, we appear to be no further forward as Bucks CC are merely asking Fusion what is the result of our meeting with them. The Chairman has asked the Clerk to draft a response to Bucks expressing our concerns at the lack of progress or decisions on this subject.

RN

Item 3.21 Matters of Report. Councillor McGrail raised 3 points. Firstly, did anyone know what the 2 posts were for outside Mr Lund's property on the Ellesborough road as they are not used for anything. As nobody could remember what they had been used for, the Clerk is to contact the Local Area Technician and ask for them to be removed. Secondly, the old Parish Hall sign, posts and ground fittings need to be removed and lastly, the War Memorial needs cleaning up as is heavily covered in moss. The Clerk will ask Steve Webb to remove the sign and clean up the War Memorial. The Clerk was asked about the provision of the K6 Kiosk for the defibrillator as we still do not have a delivery date. The Clerk will contact them again and if a satisfactory answer is not received look for an alternative supplier. Unicorn Restorations is another company that supplies the K6 kiosk. Lastly, with the next copy of the village magazine going to be provided as a PDF file, the question was asked if our email system will cope with it. The Clerk is to investigate.

RN

Item 3.22 Next Meeting. The next Parish Council Meeting will be on 20 July 2020 at 7.30pm either online or in the Parish Hall depending on the restrictions in force at the time.

The meeting closed at 20.52 hrs.

Signed

Councillor Debra Panikkar
Chairman
Ellesborough Parish Council