

**MINUTES OF A MEETING OF
ELLESBOROUGH PARISH COUNCIL
HELD ON TUESDAY 20TH NOVEMBER 2018 AT 7.30PM
IN ELLESBOROUGH PARISH HALL**

Present: Councillors:
R Alexander (Chairman) D Hayes
D Hares M Glover
A White

Parish Clerk: R Norris

Action

Item 6.1 Apologies. Apologies had been received from Councillors Panikkar and McGrail.

Item 6.2 Open Forum. Mr Kettle briefed the meeting the problems with the children's home at Fairlands.

Item 6.3 Declarations of Interest. There were no declarations of personal or prejudicial interest from the Councillors present at the meeting for items on the agenda.

Item 6.4 Minutes. The minutes of the Meeting held on 18 September 2018 were unanimously approved and duly signed.

Item 6.5 Road Safety Issues. The meeting noted that the hedge along the side of the golf course on the Wendover Road up from Butlers Cross had been cut back but now the road was restricted by the bank. The Clerk has asked the Local Area Technician to come and look at it to see if anything can be done to improve the width of the road. The Clerk is still to follow up the actions regarding Average Speed Cameras.

Item 6.6 Recreational Facilities. The meeting noted that the new goal wall on the playing field was a significant improvement and with the repairs and renovations to the equipment in the playground the facilities are in very good order.

Item 6.7 Finance. The meeting noted that the current and savings accounts balances were £19,331.24 and £35,341.49 respectively. The following payments were approved:

Wicksteed Leisure (Goal Wall Playing Field)	800127	£4200.00
Dunsmore Village Hall (Hire)	800128	£10.00
JW Mowing Services (Grass Cutting Sep 18)	800129	£743.01
Ellesborough Parish Hall (Hire 18 Sep)	800130	£15.00
PFK Littlejohn (External Audit)	800131	£240.00
Wycombe DC (Playground Inspection)	800132	£104.40
JW Mowing Services (Grass Cutting Sep 18)	800133	£1052.44
Royal British Legion (Remembrance Day Wreath)	800134	£50.00

The following payments were made:

Rex Norris (Office Provision Mar18 to Oct 18)	800135	£720.00
Rex Norris (Allotment Water Supply 2018)	800135	£48.49
Rex Norris (Expenses 16 Nov 17 – 12 Nov 18)	800135	£79.28
T Alexander (Remembrance Day Bugler)	800136	£60.00
Wicksteed Leisure (Playground Repairs)	800137	£5740.22
Rialtas Business Solutions (Accounts Support)	800138	£142.00
Chiltern Society (Annual Subscription)	800139	£30.00

Item 6.8 Web Site. The Clerk had looked at the web site and produced a document with new wording in some places and a list of other changes that needed to be made. This was discussed and a few further changes agreed. The Clerk will incorporate these in the document and then forward it to Councillor White to update the site. Councillor White informed the meeting that the way the website is set up, means that when updating, the formatting also has to be considered. He is happy to update the site as and when necessary.

AW

Item 6.9 Planning. There have been few recent applications, none of which are contentious so there was no discussion under this item.

Item 6.10 Affordable Housing. Following the informal meeting to discuss this topic, the meeting formally agreed that the Affordable Housing project should proceed as a 6 unit development. The Clerk will inform Hastoe and ask when it is likely that a planning application will be submitted. Once this happens, the location of the site will then be in the public domain and the Council will most probably hold another public meeting to allow parishioners to see what the development will consist of and look like. The Clerk is to ask Hastoe if they could provide artists impressions of the development.

RN

Item 6.11 Clerk's Report. The Clerk reported a letter had been received from the Princes Centre Princes Risborough asking for a donation. Councillor Glover will investigate further to see if it is used by our parishioners. The Clerk had also received information about the Armed Forces Covenant. The meeting agreed that Ellesborough Parish Council should sign up to this and the Clerk will prepare the necessary documentation for signature at a suitable opportunity. The Clerk had already circulated some of the information that had been received from Mr Kettle who lives next to Fairlands on the Aylesbury road. The house is used as a children's care home but over the past few years some of the children have been very badly behaved. MR Kettle briefed the meeting on some of the incidents that have occurred in the past. All the Councillors agreed that the situation was unacceptable, but unfortunately, the Parish Council has no powers to act. However, the meeting gave Mr Kettle some advice on the need to report incidents so that a historical record is built up which could then be used when licences come to be renewed. Also, the Clerk is to forward the documentation about the situation to David Carroll to see if he is able to find out what the County Council Authorities know about the situation and what they intend to do.

RN

Item 6.12 Dunsmore. Councillor White reported that there had been a very

significant development in the provision of the internet in Dunsmore. British Telecom had, at last, upgraded Cabinet 7, which is on the main road below Dunsmore, to fibre. This has resulted in internet speeds in Dunsmore increasing from about 1Mb/s to 11Mb/s. There was some discussion about Dunsmore common and the occupants of Well Cottage parking on it. The Clerk confirmed that he had written to the estate agent about the matter on 17 September 2018. Also, when the cottage is sold the owner should inform the buyer of the situation. The meeting agreed not to take any further action at this time.

Item 6.13 Fields in Trust. The Clerk reported that he has already started the process of registering the Parish Hall land. With regards to the playground, the playing field and the war memorial, the meeting agreed that these should be put into trust and the Clerk is to pass this information onto Fields in Trust. Councillor White raised the question of registering the common land in Dunsmore. The Clerk explained that we do hold an Indenture dated 1903 gifting the parish hall land to the Council and this should make registering that piece of land relatively easy. However, there are no documents relating to the common and this may be much more difficult to register, but, as the Council is a member of the Open Spaces Society, the Clerk will ask for their advice on the matter.

RN

Item 6.14 Provision of a K6 Kiosk for the Defibrillator. The Clerk has been informed that the new kiosk will be installed on 19 December 2018.

Item 6.15 Support for the Village Magazine. The Clerk had already circulated this request to the Councillors, all of whom had agreed that the magazine should be supported. There followed a short discussion on how much and whether or not it should be a regular contribution. The meeting agreed to donate £600 as a one-off contribution. The Clerk is to inform the editor of the decision and arrange for the payment to be made.

RN

Item 6.16 Devolution of Highway Maintenance. The correspondence regarding this matter had been circulated to Councillors for their consideration. The meeting agreed that this was not a suitable task for the Council to take on and the Clerk is to inform Bucks CC of our decision.

RN

Item 6.17 Matters of Report. The question of getting the Fish and Chip van to visit was raised again and the Clerk is to contact them again to see if he is able to get a response. The 2 new dog bins have received favourable comment and it has been suggested that a further one should be positioned near the Alms House. However, the Council has to consider the additional cost of emptying bins required. (Clerk's Note: The cost of emptying a dog bin is approx. £4.00 per week) Councillor Glover said that the Hall Committee were considering putting a filing cabinet in one of the rooms and asked if the Parish Council wished to do the same. The Clerk replied that because of the quantity of correspondence held we would require a large cabinet 1800h x 900w x 400d. We would also put a fireproof container inside the cabinet to house the important documents that we hold. Councillor Glover will pass this onto the committee and see if

our requirement can be met. Also, the meeting noted that the Silver Band Concert will be on the 14th of December. The Clerk will send out an email notification to the parish the week before the event. Councillor White raised the problem of parking at the Hall on Tuesday evenings because of the Bridge Club using the Hall. He will investigate to see if there is a better day for the council meetings to be held.

RN

Item 6.18 Next Meeting. The next Parish Council Meeting will be on 15 January 2019 at 7.30pm in Ellesborough Parish Hall.

The meeting closed at 21.14hrs.

Signed

Councillor Debra Panikkar
Chairman
Ellesborough Parish Council